NASA SEWP VI · CONTRACT HOLDER ORDERING GUIDE

Adsync Technologies, Inc.

Solutions for Enterprise-Wide Procurement VI — Categories B and C

Category B	Category C	Period of Performance
80TECH26D1079	**80TECH26D0318**	**Nov 1, 2026 – Oct 31, 2036**

Contract Information

Contract Holder: Adsync Technologies, Inc.

Category B: 80TECH26D1079

Category C: 80TECH26D0318

Contract Type: GWAC (IDIQ)

PoP: Nov 2026 – Oct 2036

SEWP Surcharge: 0.34%

UEI: UYGJUB7YGXF5

CAGE: 4VSP7

Main Office Address

Adsync Technologies, Inc.
201 South F Street
Pensacola, FL 32502
Phone: (850) 497-6969
Fax: (850) 497-6970
www.adsynctechnologies.com

Adsync SEWP VI Contacts

Clarence Pape
SEWP Program Manager
cpape@adsync.com
(850) 497-6969

Adam Adkinson
SEWP Deputy Program Manager
aadkinson@adsync.com
(850) 497-6969

How to Contact SEWP

PMO Hours: M–F, 7:30 AM – 6 PM (ET)

Help Desk: (301) 286-1478

Email: help@sewp.nasa.gov

Orders: sewporders@sewp.nasa.gov

Orders Fax: (301) 286-0317

Website: www.sewp.nasa.gov

7601 Ora Glen Dr., Greenbelt, MD 20770

SEWP Overview

The NASA SEWP (Solutions for Enterprise-Wide Procurement) program, pronounced "soup," provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support — more than 50,000 orders a year.

SEWP VI is a multiple-award, indefinite-delivery/indefinite-quantity GWAC with a ten-year ordering period running from November 1, 2026 through October 31, 2036.

About Adsync Technologies

Adsync Technologies, Inc. designs, builds, and sustains high-fidelity integrated simulation and training solutions for Federal customers. Our work spans instructional systems design, simulation and part-task trainers, tactical training systems, interactive technology, engineering services, and operations and maintenance support — delivered to FAA, Navy, Marine Corps, and Army personnel worldwide.

Under SEWP VI, Adsync holds awards in Category B (Enterprise-Wide ITC/AV Service Solutions) and Category C (Mission-Based ITC/AV Service Solutions), allowing Federal customers to acquire our engineering, integration, sustainment, and training technology services through a single, streamlined GWAC.

Visit our website: www.adsynctechnologies.com

Fair Opportunity

FAR 16.505(b)(1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding $10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order.

Using the SEWP online Quote Request Tool (QRT) is the recommended method to assist in this activity and to augment the required decision documentation. The QRT will automatically include the Contract Holders within a selected Group or based on a suggested source.

No documentation for the order selection is required to be submitted with the order; all such documentation is maintained by the issuing procurement office.

Program Support

How to obtain a quote for hardware, software, or services

Federal customers may request a quote in either of two ways:

1. Submit a request through the NASA SEWP Quote Request Tool (QRT) at www.sewp.nasa.gov, selecting Adsync Technologies as a source or including us in a selected Group.
2. Contact our SEWP sales representative directly at **cpape@adsync.com** or **(850) 497-6969**.

To speed the response, please include a description of the requirement or a bill of materials (BOM), the requesting agency and office, the required delivery or performance date, and any place-of-performance or security constraints. Adsync responds to Formal RFQs within the timeframe stated in the request.

Every quote states the length of time for which the quoted pricing remains valid. Adsync honors any order submitted within that stated period. Adsync will not market, quote, or otherwise offer for sale any solution not listed under our SEWP contract until that solution is included in the SEWP database of record and available to all Government end users.

Program Management	Clarence Pape, Program Manager — cpape@adsync.com — (850) 497-6969 Adam Adkinson, Deputy Program Manager — aadkinson@adsync.com — (850) 497-6969
Sales Representative	Clarence Pape — cpape@adsync.com — (850) 497-6969
Technical / Post-Delivery Support	Clarence Pape — cpape@adsync.com — (850) 497-6969
Order Problem Escalation	Adam Adkinson — aadkinson@adsync.com — (850) 497-6969 then NASA SEWP PMO — help@sewp.nasa.gov — (301) 286-1478

Installation, warranty, technical support, and other post-delivery issues

- **Installation.** Installation, integration, and on-site services are performed as specified in the individual delivery order. Scheduling is coordinated with the ordering agency's point of contact after order acceptance.
- **Basic warranty.** Products carry the manufacturer's standard commercial warranty. Services performed by Adsync are warranted to conform to the requirements of the delivery order. Warranty terms and duration are stated on each quote.
- **Extended warranty.** Extended and upgraded coverage is available where offered by the manufacturer and must be identified on the quote and the delivery order at time of purchase.
- **Technical support.** Available Monday–Friday, 8:00 a.m. – 5:00 p.m. Central Time, excluding Federal holidays. Adsync engages manufacturer support directly on the customer's behalf where the issue falls under the manufacturer's warranty.
- **Software support.** Software maintenance, license renewals, and version support follow the publisher's terms. Renewal notices are provided to the ordering agency in advance of the coverage end date.
- **Returns and damage claims.** Handled per the manufacturer's return policy and the terms of the delivery order. Contact our support point of contact to initiate any post-delivery action.

How to troubleshoot a problematic order

If an order is delayed, incomplete, incorrect, or damaged, contact Adsync first — most issues are resolved the same business day.

1. Contact Clarence Pape, SEWP Program Manager, at cpape@adsync.com or (850) 497-6969. Provide the SEWP order number, the agency delivery order number, and a description of the problem.
2. If unresolved to your satisfaction, escalate to Adam Adkinson, SEWP Deputy Program Manager, at aadkinson@adsync.com or (850) 497-6969.
3. If still unresolved, contact the NASA SEWP Program Management Office at help@sewp.nasa.gov or (301) 286-1478.

What's in Scope for SEWP VI?

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio-Visual (ITC/AV) solutions and services. Technology is ever-evolving, and for that reason SEWP's processes enable Contract Holders to add new commercial technology and IT services to their contract daily, as requested by customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape.

SEWP VI was awarded by scope category:

Category A — ITC/AV Solutions. Products including computer systems, storage, networking equipment, audio/visual gear, and cloud technology.

Category B — Enterprise-Wide ITC/AV Service Solutions. Large-scale, multi-department service requirements including managed services, cybersecurity, and application development. *Adsync contract 80TECH26D1079.*

Category C — Mission-Based ITC/AV Service Solutions. Specialized professional support for designing, integrating, and maintaining mission technology environments, including innovation services, cybersecurity, and program management. *Adsync contract 80TECH26D0318.*

If you would like SEWP to determine whether your requirement is within scope of the SEWP VI contract, send an overview and/or bill of materials (BOM) to **help@sewp.nasa.gov** for a quick review and feedback.

Ordering Process

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) that are issued against a SEWP contract are defined by the issuing Agency, not the NASA SEWP Program Management Office (PMO). The typical process is for an end user to determine a requirement and generate a Purchase Request.

1. The end user defines the requirement and requests a quote from Adsync, directly or through the SEWP Quote Request Tool.
2. Adsync returns a quote stating scope, pricing, warranty terms, and the period for which the quote is valid.
3. The PR, along with any necessary funding information, is sent to that Agency's procurement office, which issues the Delivery Order. Any valid Federal Agency DO form and the associated Delivery Order number may be used.
4. The NASA SEWP PMO reviews, processes, and tracks issued DOs and forwards them to the Contract Holder. The PMO does not issue DOs — these must be issued through the issuing agency's procurement office.
5. Adsync confirms receipt, coordinates delivery or performance with the agency point of contact, and reports order status through the SEWP system.

Some Agencies have special requirements for issuing IT Delivery Orders. It is the issuing Agency's Contracting Officers' (CO/KO) responsibility to be aware of any agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

If modifications are made to any order, those modifications must also route through the NASA SEWP Program Management Office.

Compliance

This ordering guide and Adsync's SEWP VI order handling are maintained in compliance with the requirements of Attachment C: Contract Holder User Manual (CHUM). Updated versions of this guide are published no later than ten business days following each contract modification.

Adsync Technologies, Inc. | 201 South F Street, Pensacola, FL 32502 | (850) 497-6969 | www.adsynctechnologies.com
NASA SEWP VI Ordering Guide — Contracts 80TECH26D1079 (Cat B) and 80TECH26D0318 (Cat C).